



Cratloewood Student Village
Application Form – FAS Students

Please Complete in Block Capitals, Sign & Date Page 2 and Return to the Above Address

Arrival Date: _____ Leaving Date: _____

Name: _____

Home Address: _____

P.P.S. Number: _____ D.O.B: _____

Students Email: _____

Students Mobile No: _____ Home Phone No: _____

Parent/Guardian Name: _____

Parent/Guardian Address: _____

Parent/Guardian Contact Number: _____

Name of Course: _____

Course Duration: _____

Room Type*: Single Twin en-suite as a single Twin en-suite Sharing

Have you stayed in any of our accommodation previously: Yes No

Do you suffer from any medical conditions? _____

Please list any residents you would like to share an apartment with*:

*Please note that this cannot be guaranteed.

For Office Use only:	Apt No: _____	Key No: _____
	Deposit Paid: Yes <input type="checkbox"/> No <input type="checkbox"/>	1st Term Fees Paid: Yes <input type="checkbox"/> No <input type="checkbox"/>

FAS TERMS & CONDITIONS

Please read the following terms and conditions and indicate your acceptance by signing below. No application will proceed unless this form is signed and returned to us.

1. Applications are processed on a strictly "first come, first served" basis.
2. A booking is only confirmed upon receipt of the deposit.
3. Management reserves the right to decline an application.
4. Not all preferences are guaranteed i.e. location, roommate, type of room etc
- 5 Any student who is in "twin room" accommodation must accept that Management reserves the right to fill any vacant beds as they see fit.
6. The room /apt you are allocated at the start of the term will remain your room /apt until the end of your stay

Payment

7. The following methods of payment are accepted:
 - Cheques or bank draft to be made payable to Cratloe Wood Property Co. Ltd.
 - Cash can only be accepted in person.
 - Credit cards are accepted but are subject to a 3% charge

Under no circumstances will keys be handed over without payment of first term fees. Non Payment of rent constitutes a serious breach of contract and will result in expulsion.

8. A key-fob and a bedroom key will be issued on check-in which will permit access to the allocated room. In the event of loss of key-fob during the year a replacement fob can be received from reception for a fee of €30.00 & a replacement bedroom key will cost €15.00. Keys are validated for the first term and must be revalidated again on receipt of second term fees.
9. Moving-in must be carried out between 9am to 5pm, Monday to Friday. The reception is closed on weekends.
10. The electricity deposit will be used as pre-payment. Any refunds due to residents from the electricity pre-payment will be refunded along with the security deposit at the end of the year. Where bills exceed the pre-payment the additional charges will be deducted from the security deposit or will be billed separately.
11. Apartment and room inspections are carried out regularly and all students are responsible for maintaining their property to an acceptable standard. Students are liable for the cost of engaging contract cleaners where apartments are being neglected, this cost can be upwards of €100.00.
12. While there is insurance cover for the apartment and its contents this does not extend to the students personal belongings therefore it is strongly advised that you take out Insurance cover for your personal belongings held on site.
13. Utilities Charge - this is a non-refundable payment which includes Cable TV & TV License, telephone line, refuse collection, refuse sacks, light bulbs etc.

Please note - you can receive calls on the telephone, to make a call a call-card is required which can be purchased locally.

Changes to Terms and Conditions

14. Information on this application form may be subject to change. It does not constitute a contract or part thereof. If you have any queries about these terms and conditions please contact us on 061 451522

I agree to the terms and conditions as laid out above.

Signed: _____

Date: _____